

# JUDICIAL IMPACT FISCAL NOTE

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| <b>Bill Number:</b><br>5395 E2SSB AMH SGOV<br>H1347.1 | <b>Title:</b><br>State Resources / Work | <b>Agency:</b><br>055 – Administrative Office<br>of the Courts (AOC) |
|---|---|--|

## Part I: Estimates

☒ **No Fiscal Impact**

### Estimated Cash Receipts to:

|               | FY 2022 | FY 2023 | 2021-23 | 2023-25 | 2025-27 |
|---------------|---------|---------|---------|---------|---------|
|               |         |         |         |         |         |
|               |         |         |         |         |         |
| <b>Total:</b> |         |         |         |         |         |

### Estimated Expenditures from:

| STATE                                | FY 2022 | FY 2023 | 2021-23 | 2023-25 | 2025-27 |
|--------------------------------------|---------|---------|---------|---------|---------|
| FTE – Staff Years                    |         |         |         |         |         |
| <b>Account</b>                       |         |         |         |         |         |
| General Fund – State (001-1)         |         |         |         |         |         |
| State Subtotal                       |         |         |         |         |         |
| <b>COUNTY</b>                        |         |         |         |         |         |
| County FTE Staff Years               |         |         |         |         |         |
| <b>Account</b>                       |         |         |         |         |         |
| Local - Counties                     |         |         |         |         |         |
| Counties Subtotal                    |         |         |         |         |         |
| <b>CITY</b>                          |         |         |         |         |         |
| City FTE Staff Years                 |         |         |         |         |         |
| <b>Account</b>                       |         |         |         |         |         |
| Local – Cities                       |         |         |         |         |         |
| Cities Subtotal                      |         |         |         |         |         |
| Local Subtotal                       |         |         |         |         |         |
| <b>Total Estimated Expenditures:</b> |         |         |         |         |         |

*The revenue and expenditure estimates on this page represent the most likely fiscal impact. Responsibility for expenditures may be subject to the provisions of RCW 43.135.060.*

Check applicable boxes and follow corresponding instructions:

☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form parts I-V

☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).

☐ Capital budget impact, complete Part IV.

|                                 |                     |                 |
|---------------------------------|---------------------|-----------------|
| Legislative Contact:            | Phone:              | Date:           |
| Agency Preparation: Sam Knutson | Phone: 360-704-5528 | Date: 3/26/2021 |
| Agency Approval: Ramsey Radwan  | Phone: 360-357-2406 | Date:           |
| OFM Review:                     | Phone:              | Date:           |

## **Part II: Narrative Explanation**

This bill would allow for state agencies to provide reimbursement to agency employees for various items and services necessary for them to effectively perform their work during the COVID-19 pandemic.

### **Part II.A – Brief Description of what the Measure does that has fiscal impact on the Courts**

Section 2(1) – Would provide that when state employees are required to work from home or are allowed to work from, agencies may provide or purchase office supplies, services, and other materials necessary for employees to effectively perform their work.

Section 2(2)(a) – Would provide that a state agency will reimburse a state employee for all necessary additional expenditures incurred by the employee within the employee's scope of employment and directly related to services performed for the agency. The bill would define "necessary expenditures" as:

- (i) Desks, computer stands, computers, computer supplies, and chairs;
- (ii) Upgraded internet service, which may include a stipend to the employees to support the increased costs of the service;
- (iii) Equipment and services that assist employees with disabilities or special needs to conduct their jobs remotely; and
- (iv) Other items or services determined by the head of the agency, with approval from the Office of Financial Management (OFM), deemed to be necessary for employees to perform their jobs.

Section 2(3) – Would provide that approval of purchases must be done within the policies and procedures established by OFM.

Section 2(5) – Would provide that this bill applies to all state agencies, branches, departments, or units, however designated or constituted.

Section 2(6) – Would direct OFM to adopt necessary policies and procedures to implement the bill. Would provide that except for the legislative and judicial branches, all state agencies must use the policies and procedures established by OFM.

Section 3 – Would provide that state employees may use state internet resources outside normal business hours for social gatherings to maintain communication and gather socially. The bill would direct that these activities must be done at no expense to the state and would be considered *de minimis* activities. Overtime or compensatory time may not accrue during these activities.

Section 3(2) – Would provide that this bill would expire upon termination of the state of emergency under proclamation 20-05 and any subsequent state of emergency issued pertaining to COVID-19 in accordance with RCW 43.06.210.

### **II.B - Cash Receipt Impact**

None.

### **II.C – Expenditures**

The Administrative Office of the Courts (AOC) is already providing supplies and services for employees who are mandated to work from home during the COVID pandemic in order for them to perform their duties.